

HEARTS & LIVES

**MINUTES OF BOARD MEETING
OF THE BOARD OF DIRECTORS**

DATE: July 17, 2018
TIME: 10:00 a.m.
PLACE: Blue Jay Outreach Office
ATTENDANCE: *Board Members Present:*

**Tom Bachman
Steve Hollstein
Patti McGonigle
Bill Stanley**

Board Members Absent:

Ken Decroo

Staff Present:

**Luvia Rodriguez, Executive Director
Hannah Allen, Fiscal Administrator**

I. CALL TO ORDER

The Meeting was called to Order at 10:00 a.m. by Mr. Bachman, the Vice-President.

II. REVIEW & APPROVE MAY 2018 FINANCIAL STATEMENTS

Ms. McGonigle made a **MOTION** and Mr. Stanley **SECONDED** the Motion to approve the May 2018 Financial Statements. The May 2018 Financial Statements were approved by unanimous vote.

III. REVIEW & APPROVE JUNE 2018 FINANCIAL STATEMENTS

Ms. McGonigle made a **MOTION** and Mr. Stanley **SECONDED** the Motion to approve the June 2018 Financial Statements. The June 2018 Financial Statements were approved by unanimous vote.

IV. APPROVAL OF MINUTES OF JUNE 19, 2018

Mr. Stanley made a **MOTION** to approve the Minutes of June 19, 2018 and Mr. Bachman **SECONDED** the Motion. The Minutes were approved by unanimous vote.

V. OLD ITEMS – INFORMATIONAL BOOKLET

The Board concurred that the Sample Informational Booklet provided to the Board did not contain materials that would benefit the Board in the governance of Hearts & Lives, and would not benefit the solicitation to donors or Grant writing that are necessary for the financial funding to provide services to Hearts & Lives clients in need.

However, the Board did concur that the Board would develop Policy regarding the Role of the Board, and other policies that would benefit the Board as the governing body of Hearts & Lives.

VI. EXECUTIVE DIRECTOR'S REPORT

- **Funding**

Ms. Rodriguez informed the Board of the following items:

A conference all was held with officers of San Manuel and Vice President Mr. Bachman participated; EFSP Funds had been approved; the County indicated there might be an increase on our Contract regarding the Promotores de Salud (Community Health Workers) program.

In addition Ms. Rodriguez indicated the office was currently conducting a fundraiser selling some children's costumes.

- **Updates on H & L**

Ms. Rodriguez informed the Board that she had met with the DOVES Executive Director, Helen Holmes regarding crisis intervention for domestic violence, and a discussion ensued regarding items related to services for domestic violence victims.

The other items on the Agenda was duplicates of the June Meeting and were not discussed.

VII. BOARD MEMBER COMMENTS

Ms. McGonigle stated she would contact the other Directors to set a time the whole Board could meet and conduct the Performance Evaluation of the Executive Director.

VIII. ADJOURN

Mr. Bachman, the Vice President, adjourned the Meeting at 11:10 a.m.

Minutes prepared by Patti McGonigle