

# **MINUTES OF OCTOBER 11th, 2016 BOARD MEETING**

## **OF HEARTS AND LIVES**

### **I. CALL TO ORDER**

**Ken Decroo called the Meeting to order at 4:00 p.m.**

**Board Members Tom Bachman, Patti McGonigle and Bill Stanley were present, along with Luvia Rodriguez, Interim Executive Director, and Hannah Allen, Fiscal Administrator.**

**Board Member Steve Hollstein was absent.**

### **II. INTRODUCTION OF GUESTS**

**There were no guests present to introduce.**

### **III. APPROVAL OF MINUTES – SEPTEMBER 20, 2016**

**Patti McGonigle made a Motion to approve the Minutes and Bill Stanley seconded the Motion. Ken Decroo abstained. The Minutes of August 23, 2016 were approved.**

### **IV. REVIEW AND APPROVE SEPTEMBER, 2016 FINANCIAL STATEMENTS**

**Luvia Rodriguez reviewed the September 2016 Financial Statements. A general discussion ensued on the Financial Statements and the new way the financials were being presented. Ken Decroo requested that future Financial Statements contain pie charts, and Ms. Rodriguez agreed the**

**financials would contain pie charts. Patti McGonigle made a Motion to approve the September 2016 Financial Statements and Ken Decroo seconded the Motion. The September 2016 Financial Statements were approved.**

## **V. NEW ITEMS**

**a) Ken Decroo addressed the issue of the resignation of Ginny Durand. Patti McGonigle made a Motion to regretfully approve the resignation, and Tom Bachman seconded the Motion. The resignation of Ginny Durand was accepted. Patti McGonigle volunteered to temporarily and in the interim fill the position of Secretary/Treasurer.**

**b) Ms. Rodriguez requested approval of a three week vacation in December to travel to South America. Ms. Rodriguez further indicated the time off would be a combination of vacation and sick time, since she was going to seek some medical attention while on vacation. Bill Stanley made a Motion to approve the vacation, with dates to be determined in the future, and Tom Bachman seconded the Motion. The Motion was approved.**

## **VI. EXECUTIVE DIRECTOR'S REPORT**

**Steve Hollstein arrived at 4:20 at the beginning of the Executive Director's Report. Luvia Rodriguez, the Executive Director gave a brief report on various items under this section.**

**The Board was informed that the Weingart Letter of Intent had been submitted in an amount of \$125,000.00 for 2 consecutive years. The Board was informed that Hearts & Lives would know if the Grant was approved in November, 2016. The Board was also informed that Hearts & Lives was waiting to receive the second portion of the money from EFSP,**

**and further that the San Manuel Grant final report is due on 11/18/16, and after submission of the Final Report Hearts & Lives would again apply for further grant monies available.**

**Ms. Rodriguez gave further updates on the assistance of Bruce Field in addressing the needs during the audit; that the Hearts & Lives audit was scheduled for 10/24 and 10/25; that items donated to Hearts & lives by the Kids Wish Network were donated to community organizations like the High School, Junior High, Parks & Recreation, Boys and Girls club and some local churches. Ms. Rodriguez indicated she had attended an Inland Empire Community Collaborative Conference, which included fund development and networking workshops.**

**The Board was also informed Ms. Rodriguez that the School District's Board approval of the MOU to start providing services in the local schools had been approved. The last Zumba session for the season was later in the evening, and Hearts & Lives would be present at the Jensen's Pumpkin Patch on Saturday.**

**In closing Ken Decroo thanked the Board and Staff for the condolences received on the passing of his Mother.**

## **VII ADJOURN**

**The Board adjourned at 4:35 p.m.**

**Minutes prepared by Patti McGonigle**