

Minutes of May 10, 2016 Hearts & Lives Board Meeting

1. Call to order:

Ken Decroo called the meeting to order at 6:07 pm.

Attendance - Board Members present were Ken Decroo, Tom Bachman, Steve Hollstein, Patti McGonigle, Bill Stanley and Ginny Durand. Staff Members present were Luvia Rodriguez, Interim Executive Director, Hannah Allen Fiscal, Administrator and Bev Rios, Program Manager.

Minutes – Patti McGonigle made a motion to accept the minutes as presented,
Steve Hollstein second. April 13, 2016 minutes approved.

Financials – Financial Statements were presented by Luvia Rodriguez and Hannah Allen. Board like the new format with each Grant having a summary report. Patti McGonigle made a motion to approve the financial statement of April 13, 2016. Steve Hollstein seconded, and statements were approved.

Old Items:

Disaster Recovery - Report given by Bev Rios. Three members of the staff are certified in case of disaster. Application was done and files are all set up. It was discussed that we create a Disaster Brochure to give to all governmental affairs and law enforcement offices listing the services such as Counseling, Case Management, Shelters, Resources, off the Mountain Services, etc. so that everyone know exactly what Hearts & Lives can provide.

H&L Policies and Procedures Report- Employee Policies and Procedures was updated to include all items necessary. Patti McGonigle made a motion to accept the new Policies as presented and Tom Bachman Seconded. Motion carried.

New Items:

2016-2017 Budget – Board discussed and motion was made by Patti McGonigle and seconded by Ginny Durand that the Board take the time to review them and come to the next board meeting to discuss.

Executive Director's Report – Luvia Rodriguez reported that they are continuing to look for new grants for services we can provide or we can expand.

DBH Clinical Review is scheduled for Friday May 27, 2016 at 8:30 am. They look at 6 client files and other items that are a part of our program. Staff is confident that our review will be good.

Luvia Rodriguez reported that a new MFT intern was hired for 10 hours per week for EIS program.

A private donation of \$3,000 was given to Hearts & Lives by an individual.

Luvia Rodriguez and 2 other staff members will be going to an Interpreter's County Training on May 11 - 13. She will report at our next meeting regarding this training.

Saturday May 14th, H&L will have a booth at the Running Springs community event from 10 am to 2 pm. We have a good presence there now, so our booth should have a lot of visitors.

The Rim Communities Health Fair will be held on May 21, 2016 from 10 am to 3 pm. Hearts & Lives will be managing a large Children's Area, offering booths with Mother Goose (literacy), Lucy's Therapy Clinic (EIS program), Oral Health and Dental Screenings, Teddy Bear Clinic, Fitness Area and Kids Zumba and Juniors Zumba sessions. (They hope to be able to offer fitness going forward at our office.

Luvia Rodriguez reported that we got a refund from the IRS for \$9,000 and Workman's Comp for \$1500.

General Discussion:

It was mentioned that we have not gotten David Stuart's computer back yet, which means we may have to pay \$900 back to DBH if it isn't returned. Ken will check into that with David.

The next board meeting will be June 14, 2016 at Lake Arrowhead Presbyterian Church at 4:00 pm.

Tom Bachman made a motion and Ken Decroo seconded it that meeting be adjourned at 6:45 pm.