

HEARTS & LIVES BOARD OF DIRECTORS MEETING

Wednesday, May 21, 2014

Minutes

The Meeting was called to order by Mack Braden at 9:03 AM. Present:, Ginny Durand, Tom Bachman, Patty McGonigle, Dick Jenkins, Cynthia Carley and Dave Stuart.

Excused: Ken DeCroo, Ira Maser

A motion to accept the Minutes from the previous meeting was made by Tom Bachman, seconded by Ginny Durand. MSP.

Financials:

Financials were presented by Dave Stuart, Executive Director. We have now received funds that allow us to report cash flow on a more current basis as we have cycled the DBH startup delay in reimbursement. Dave pointed out that the numbers had been reviewed by Ira Maser, Treasurer, although he was unable to attend the meeting.

Executive Report

Dave Stuart presented his Executive Director report... details are attached. The highlights include:

- Give Big was a success for us although we didn't reach as many donors as we had originally hoped. This will be an event we will repeat next year with more preparation and contacts.
- We are planning a Charity Golf Tournament in September or October as our next major fundraiser.
- The schedule of events for June was reviewed.
- The Health Fair was the biggest we have ever had and allowed us to gain awareness on the part of a much larger number of potential clients and recipients of our services.

New Business

Dave asked for the establishment of a written code of conduct to be drafted to encompass the Board of Directors.

Additionally, the Board was asked to review and sign off by email our Policy and Procedures Manual in order to comply with grant requests and ongoing contract business.

The Meeting was adjourned by motion at 10:15 AM.

Next Meeting will be held on Wednesday, June 18, 2014 at Lakeside Church. The Meeting will begin at 9:00 AM.

