

# DRAFT

## HEARTS & LIVES BOARD MEETING MINUTES

May 15, 2013

Board members:

Present: Tom Bachman, Sue Walker, Mack Braden, Ginny Dunn, Dick Jenkins.

Absent: Cynthia Carley, Ken Decroo, Barry Robinson

Staff Present- Dave Stuart, Julie Burnette

Guests: Ira Maser (former Board Member/Chairman of the Board)

Called to order by Tom Bachman 9:05

Motion- Ratification of unanimous vote by email - Accept new board members ~ Ginny Duran, and Dick Jenkins Ratification vote unanimous

No minutes to approve

Financials will be formally approved at June meeting.

### **Recap April Report:**

Denied grants: (1) FEMA, (2) Dept of Behavioral Health, and (3) Covered CA

Pending grants: First 5 Healthy Communities (RCRN), Community Foundation (Toys on LOAN), Dept of Behavioral Health (SART/EIIS)

Pending grant funding would pay for the office space upstairs (Suite B). Current lease agreement runs through June 30<sup>th</sup>.

Rent for 1,700 sq. ft. downstairs (Suite A) scheduled to increase \$ .25 a square foot [\$ .75 to \$1.00] effective July 1<sup>st</sup>, 2013, We will be negotiating with landlord.

Capacity Building Academy video presentation scheduled June 28<sup>th</sup>. Mike Neufeld (ROTWNNews) is writing script and will do 'voice over'. ROTWHS will produce the video itself.

Part time case worker Beverlee Spencer submitted her resignation effective May 18<sup>th</sup> following the Resource Fair. She will be going to work for Lutheran Social Services full time.

## **Old Items**

**By-laws** Review and discussions held regarding proposed changes to the by-laws. All changes made were approved unanimously. A new section was added to cover "Honorary Ambassadors"

Dave Stuart will send out revised copy with the approved changes

**Nominating committee** will develop a slate of directors and slate of officers to be voted on at the June meeting.

A motion made to appoint Cynthia Carley and Bill Stanley as members of the nominating committee was made by Ginny Duran, and Dick Jenkins seconded. Dick Jenkins will follow-up with Bill Stanley to confirm if he will accept this appointment. The third member of the committee will be appointed by Chair, Barry Robinson.

**Video Update:** Hope to have production of preliminary video completed first week of June.

Dick Jenkins made the recommendation to include the term "community ambassadors" in grant applications with their affiliations being noted. Sue Walker said that the various affiliations will demonstrate diversity.

Dick Jenkins moved to adjourn the meeting. The motion was seconded by Sue Walker.

## **Next meeting June 19, 2013**

Minutes prepared by Julie Burnette and Dave Stuart