

**Minutes – Executive Board Meeting ---
Hearts And Lives**

May 22, 2012 3:00 PM

In Attendance: Barry Robinson, Tom Bachman, Cynthia Carley, Bill Stanley, Pat Davis,
Mack Braden, Dave Stuart, Julie Burnette

Absent: Sue Walker, Derek Leistra

Barry Robinson called meeting to order at 3:02 P.M.

Tom Bachman motioned that the minutes from the previous meeting be approved. Seconded by Pat Davis. MSP

Director's Report:

Dave Stuart gave the Executive Director's Report – details attached.

Julie Burnette also presented an update of grant activity and updates on services offered. Expansion plans will include serving both the parents and children (in addition to our First Five program).

The minutes from the Resource Network meeting are also attached.

Also, we did realize an additional 30 unduplicated clients from the Health Fair.

Mission Statement:

A revised Mission Statement to accurately reflect our function and focus is needed. Bill Stanley pointed out that case management needs to be a part of that revision.

Policy Manual:

A discussion was held concerning review and suggestions for revisions to our Policy Manual. Julie recorded the proposed changes for inclusion.

A discussion was held concerning the current lease arrangement with the school district and the lack of a written lease in which to work. There are currently legal disagreements between the School District and the County attorneys as to appropriate land use.

Tom Bachman motioned to submit a letter of intent to owners of the property on Lake Drive contingent upon the signing of a lease and to pursue the move as quickly as possible. Motioned was seconded by Cynthia Carley. MSP

Subsequent to a scheduled meeting with Janice Rutherford, Dave Stuart was authorized to communicate our intent to the Rim Unified School District.

Financial Reports:

Dave Stuart presented a review of our current financials. While they do represent an improved position from recent months, grant funding and fundraising efforts continue to be a priority.

Mack Braden motioned to accept the financials as presented. Bill Stanley seconded the motion.

Old Business:

Strategic Plan:

Julie will determine some appropriate potential dates to work with Mickey on our Strategic Plan. The Board will spend a half day finalizing our future plans.

We did hold a discussion of current board terms. A final verification of that information will be presented at the next meeting.

Donations and current Board Member participation financially was a subject of discussion. Barry Robinson committed a donation of \$1000.00 to defray operating expenses of the move.

Meeting Adjourned at 4:30 PM.