

**Minutes – Executive Board Meeting ---  
Hearts And Lives**

**February 8, 2012 2:00 P.M.**

In Attendance: Barry Robinson, Tom Bachman, Cynthia Carley, Bill Stanley, Mack Braden, Dave Stuart, Julie Burnette, Pat Davis

Barry Robinson called meeting to order at 2:05 P.M.

Barry Robinson presented Pat Davis as a candidate for membership on the Board. She was unanimously accepted and welcomed.

Director's Report:

Dave Stuart gave the Executive Director's Report – details attached.

He did emphasize upcoming events as follows:

March 8 <sup>th</sup>	First Five Site Visit
March 13 <sup>th</sup>	Fiscal Audit from First Five
March 30 <sup>th</sup>	Capacity Building Meeting – San Bernardino

Additionally, we discussed the impending action by the School Board to disallow our occupancy of Mary Tone. This is not a final decision, and ongoing discussions are being held to determine the future of this facility. In the meantime, we are researching alternate facilities.

Also attached is a copy of the monthly report submitted by Julie Burnette.

Financial Reports:

Dave Stuart presented a review of our current financials.

A discussion concerning potential fund raising efforts was the primary focus of this portion of the meeting. A number of potential actions to be taken by February 20<sup>th</sup> were listed and assigned. They included a campaign to local community groups; the possibility of a "Friendraiser" event; creating a video including testimonial information to be presented to groups as we work with them to raise funds; and Julie is working on a Power Point presentation for the same use.

Dave also reported that Julie has begun work on a new brochure.

Pat Davis has a wealth of fundraising experience and will work with Julie to maximize our grant writing efforts as well. Pat will bring great expertise and a huge contribution to our organization!

Meeting was adjourned at 4:30 PM.

Our Next Meeting will be held on Friday, March 9<sup>th</sup> at 2:00 PM.