

HEARTS & LIVES

EXECUTIVE BOARD MEETING MINUTES

November 30, 2011

Present: Tom Bachman, Barry Robinson, Bill Stanley, Mack Braden

Absent: Cynthia Carley

Barry Robinson called the meeting to order at 3:05 p.m.

Tom Bachman motioned that the minutes from the September 13, 2011 meeting be approved. Seconded by Bill Stanley and accepted unanimously.

Director's Report

Dave Stuart reviewed the Executive Director's Report, sent earlier to the Board of Directors.

New Items

- The second payment from EFSP Phase 29 will be deposited on December 2nd;
- EFSP Phase 30 grant application has been submitted ;
- Julie Burnette secured an opportunity for 200 bags of food at \$4 per bag through Navidad En El Barrios, which we are calling a Chicken Dinner Giveaway. This distribution will be Saturday, December 10th, between 2:00 and 3:00 p.m.;
- All aspects of Project Santa are progressing well, including the coat and toy drive, Donna Kehrer's Elves and the donations of turkeys for Operation Provider and Mtn. Helping Hands.

Julie Burnette presented the Director of Case Management report for the Board's review, summarized as follows:

- First 5 - Case management procedures have vastly changed; they are working with more dads than was the case in the past; a new requirement for the next RFP will mean performing ASQs, which will result in an additional workload; H&L will be submitting three grant proposals for the RFP due December 16th, including Resource Center/Case Management, Health Care Access (both three year contracts) and Healthy Communities (a one year proposal).
- A decision from the Weingart grant application is expected by December 9th.
- Lucero Perez and Julie Burnette both attended a Strengthening Families by Building Protective Factors training in Barstow on November 10, 2011. This training is critical to our case management component for the upcoming First 5 proposal.

A brief discussion was held regarding possible names suggested for Board membership. Barry Robinson said he will contact those people before Christmas to get their response.

A discussion was held regarding suggestions for a Board initiated fundraiser.

It was decided that the Board would resume meeting on the first (1st) Wednesday of each month, commencing January 4th, 2012.

Meeting adjourned at 4:50 p.m.